



StorageCraft.



4 THINGS YOU NEED TO DO NOW!

OUR GUIDE TO ENSURING YOU ARE GDPR COMPLIANT

1

IDENTIFY YOUR DATA

YOU CANNOT PROTECT WHAT YOU DO NOT UNDERSTAND

CREATE AN INFORMATION ASSET REGISTER



WHAT?



WHY?



WHERE?



WHO?

STRUCTURED QUESTIONNAIRES



INTERVIEWS

2

CLEAN YOUR DATA

IF YOU DO NOT NEED IT, WHY DO YOU HAVE IT?

HAVE A DATA RETENTION POLICY



REMOVE DATA YOU DO NOT NEED



ASK:

“WHY ARE WE KEEPING THIS?”

“DO WE NEED IT?”

3

PROTECT YOUR DATA

UNDERSTAND HOW DATA IN YOUR COMPANY IS BEING PROTECTED

HAVE STRONG ACCESS CONTROLS



TAKE REGULAR BACK-UPS

(TEST THEM TO ENSURE THEY ARE RECOVERABLE)



CONSIDER ENCRYPTION

ASK:

“WHO NEEDS ACCESS AND WHAT ARE THEY DOING WITH THE DATA?”

4

HAVE A PLAN

WHAT TO DO IN THE EVENT OF A BREACH

DO YOU NEED TO REPORT TO THE ICO?

HAVE YOUR PLAN READY



HAVE TELEPHONE NUMBERS TO HAND

ASK:

“WHAT WILL WE DO WHEN IT GOES WRONG?”